

(Confidential) Designated Statistics No. 23
1997 COMMERCIAL STATISTICAL SURVEY
QUESTIONNAIRE
 June 1, 1997

<input type="radio"/> City, ward, town, village No.	<input type="radio"/> Basic survey zone No.	<input type="radio"/> Store No.
<input type="radio"/> Large-scale Retail store No.	<input type="radio"/> Cho, aza code	* Industrial classification

This survey is being conducted for each store (business). Please fill out the form in regards to your store (business) only. However, on "16. Number of stores owned an enterprize," please include figures for the entire company.

- * This is a designated statistical survey based on the Statistics Law (1947 Law No. 18). Every store has an obligation to report.
- * For filling out the form, please refer to the separately attached "How to fill out the survey form."
- * This survey is used only for statistical purposes. The law strictly prohibits those involved in giving this survey from disclosing the contents of responses.
- * Please submit this form to a surveyor. The survey form will be sent to the Ministry of International Trade, and Industry and stored safely there.
- * Please do not mark in the and * columns.

Ministry of International Trade and Industry

<p>1. Name and address of establishment</p> <p>(1) Write the official name of the store. (Corporations can be abbreviated as Corp., or in other ways.)</p> <p>(2) If a store has another commonly used name, list it in parenthesis next to the official name.</p> <p>Telephone No. (Main):</p> <p>Name of establishment:</p> <p>Address:</p> <p>Address and telephone No. of head office (Write this only if your store is a branch store.):</p>										
<p>2. Distinction between head office and/or branches. Please circle the one that applies.</p> <p>Your store is a</p> <ol style="list-style-type: none"> 1. Single store (Has no branch store) 2. Head office (Has branch stores) 3. Branch store (Head office engages in commercial activities) 4. Branch store (Head office engages in manufacturing) 5. Branch store (Head office engages in business other than the above 3 and 4) 										
<p>3. Legal organization, capital or amount invested</p> <p>(1) Please circle the one that applies.</p> <p>(2) For a store with a company organization, write the capital amount or the amount invested. (Please list this even if your store is a branch store.) Please list the capital or amount invested using units of 10,000 yen. Do not use the ¥ mark.</p> <ol style="list-style-type: none"> 1. Corporation <ol style="list-style-type: none"> 1) Company (Joint-stock company/Limited company/Limited partnership/Unlimited partnership) 2) Agricultural cooperative association 3) Daily life cooperative association 4) Other cooperative associations 5) Other corporations <p>Capital amount or amount invested (in 10,000 yen):</p> <table border="1" style="width: 100%;"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table> 2. Private store 										

4. Opening year of establishment

- (1) Please circle the one that applies.
- (2) The year of establishment is the year that the business began on the location reported above.

1. 1994 or earlier	7. 1992
2. Between 1945 and 1954	8. 1993
3. Between 1955 and 1964	9. 1994
4. Between 1965 and 1974	10. 1995
5. Between 1975 and 1984	11. 1996
6. Between 1985 and 1991	12. 1997

5. Number of persons engaged

- (1) List the number of persons engaged in your store as of June 1, 1997.
- (2) Include private busoness family employees receiving salaries and wages under "Regular employees."
- (3) If you are a corporation, fill out only "Regular employees."

	1. Number of private business proprietor and unpaid family employees	2. Regular employees (including paid directors)	Total
Male			
Female			
Total			

6. Total sales during the year

- (1) Write down the annual income (sales amount) for the period between June 1, 1996, and May 31, 1997, in 6-1 "Total sales during the year" and 6-2 "Other income."
- (2) Write down including the consumption tax.
- (3) For 6-1 "Total sales during the year," and 6-2 "Other income," not write down the sales of entire company, but, write down in regards to your estabishment (store) only.
For the amount that transferred from the head office to the branch, write the amount as "wholesale."
- (4) Please write the amount in units of 10,000 yen. Do not use the ¥ mark.

6-1 Total sales during the year (including the consumption tax)

--	--	--	--	--	--	--	--	--	--	--

[If your products are over 9, please use the "Spare columns, by product" on the back to list the figures for all of your products.]

Name of products (Circle the one that applies)	Classification No	10,000 yen											
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													
(Wholesale, retail, eating/drinking place)													

sample

6-2 Other income (including consumption tax)

--	--	--	--	--	--	--	--	--	--

Items of other income		
Income related to sales of products	1. Repair fees	%
	2. Commissions	%
3. Amount of manufactured goods shipped		%
4. Income from servicing		%
5. Income from other than the above		%
Total		100%

(Round numbers to the nearest decimal point)

7. Percentage of annual sales by sales method

- (1) Please indicate percentages for 6-1 "Total sales during the year."
 (2) Round numbers to the nearest decimal point.

1. Cash sales	Credit sales		Total
	2. Installment selling	3. Sales on credit and others	
%	%	%	100%

8. Value of products in stock

- (1) Please indicate the value of products owned as of June 1, 1997.
 (2) For self-manufactured products for retailing, include the values of materials and semi-finished goods.
 (3) Please use units of 10,000 yen. Do not use the ¥ mark.

--	--	--	--	--	--	--	--	--	--

[From survey item No 9 to No 13, please fill out only retailers.]

9. Business form

Please circle the one that applies.

1. Self-service store (Self-service system is applied in the more than 50% of the selling area)
 2. Manufacturing retailer (Products are manufactured and sold within the store.)
 3. Other than the above 1. and 2.

10. Percentage of retail sales by sales form

- (1) Please indicate the percentages for the retail amounts from the 6-1 "Total sales during the year."
 (2) Round numbers to the nearest decimal point.

1. Over-the-counter sales	2. Door-to-door sales	3. Mail order and catalogue sales	4. Sales from vending machines	5. Others	Total
%	%	%	%	%	100%

11. Sales floor area

- (1) Use square meter units.
 (2) Round numbers to the nearest decimal point.

--	--	--	--

 Square meters
12. Opening and closing times

- (1) Please circle the one that applies.
 (2) For stores falling under 1., please indicate the opening and closing times.
 (3) Please use the 24-hour time system.

	Opening time		Closing time	
1.	<input type="text"/>	: <input type="text"/>	<input type="text"/>	: <input type="text"/>
	Hour	Minute	Hour	Minute

(Please use the 24-hour time system.)

2. Open 24 hours a day.

13. Existence or non-existence of customer parking lot and its vehicle capacity

- (1) Please circle the one that applies.
 (2) Indicate the number of cars that can be accommodated its own customer parking lot.

1. Your store has its own parking lot →
 2. Your store has a parking lot shared with other stores
 3. No parking lot

[From survey item No 14 to No 16, only corporate stores need to fill out the following items.] (Private stores do not need to fill out.)

14. Percentage of the total value of stocks during the year, by supplier

Please indicate the percentages of the annual stocks by supplier and by prefecture for the period between June 1, 1996 and May 31, 1997.

14-1 By supplier

By supplier	1. Transfer between head office and branches	2. Manufacturing at your own store	Producers	
			3. Parent company	4. Other producers
	%	%	%	%

5. Wholesalers and others	6. Overseas (Direct import)	Total
%	%	100%

14-2 By prefecture

By prefecture	1. Within your prefecture	2. Other prefectures (including overseas)	Total
		%	%

15. Percentages of wholesale amounts that are part of the annual sales figures, by destination

(1) Please indicate the percentages of wholesale amounts that are part of 6-1 "Total sales during the year", by destination and by prefecture.

(2) Round numbers to the nearest decimal point.

By destination	1. Transfer between head office and branches	2. Wholesaler	3. Retailer	4. Users for industry and others
		%	%	%

5. Overseas (Direct export)	Total
%	100%

By prefecture	1. Within your prefecture	2. Other prefectures (including overseas)	Total
		%	%

[Please fill out if you are single store or a head office.]

16. Number of stores, etc

circled at 1. Single store. → fill out only 16-5

circled at 2. Head office. → fill out all items in 16-1
16-2
16-3
16-4
16-5

16-1. Classification of business for the enterprise

Please circle the one that applies.

1. Wholesaler 2. Retailer 3. Others

[Please fill out in regard to only the stores that are the part of the enterprise.]

16-2. Number of stores

Indicate the number of stores including the head office.

--	--	--	--

16-3. Number of employees

Indicate the number of full-time employees and paid directors.

--	--	--	--

16-4. Total sales during the year

(1) Please write the amounts transferred between head excluding amounts office and branches.

(2) Please indicate amounts using units of 10,000 yen. Do not use the ¥ mark.

--	--	--	--	--	--	--	--	--	--

16-5. Amount annually stocked

Indicate the amount stocked for the period between June 1, 1996 and May 31, 1997.

--	--	--	--	--	--	--	--	--	--

Remarks	Name of person who can answer questions regarding this form. (Extension No.)	Name of person reporting. (representative)
---------	--	---

Spare columns, by product

- If your products are over 9 on the Commercial Survey from 6-1 "Total sales during the year", use the following "Spare columns, by product" and write the amounts in units of 10,000 yen (round numbers smaller than 10,000 yen) regarding all the products you are dealing with.
- Write the total amounts for wholesale and retail in the "Total Sales During the Year" column on the front side.
- If you make an error in writing, use the bottom right spare columns.

Wholesale

— List the wholesale amounts that are part of the Total Sales During the Year —

Name of product		Classification No.	10,000 yen
Textile products	Raw silk and cocoons	49111	
	Cotton	49121	
	Wool	49122	
	Chemical fibers	49123	
	Other fiber materials	49129	
	Yarn	49131	
	Textiles, except interior decoration	49141	
Apparel, apparel accessories and notions	Men's clothing	49211	
	Women's and children's clothing 49221		
	Underwear 49231		
	Bedding 49241		
	Shoes	49251	
	Footwear (Japanese style)	49261	
	Bags and small cases ("fukuromono")	49271	
Other apparel, apparel accessories and notions	49291		
Agricultural, animal and poultry farm and aquatic products	Rice, barley and wheat	50111	
	Grains and pulses	50121	
	Vegetables	50131	
	Fruits	50141	
	Meat and poultry	50151	
	Fresh fish, shellfish and seaweed	50161	
Other agricultural, animal and poultry farm and aquatic products	50191		
Food and beverages	Sugar	50211	
	Soy-bean paste ("miso") and soy sauce ("shoyu")	50221	
	Liquors	50231	
	Cured food	50241	
	Canned and bottled food (in airtight containers)	50251	
	Bakery and confectionery products	50261	
	Soft drinks and carbonated water	50271	
	Tea	50281	
	Milk and dairy products	50291	
Other food and beverages	50299		
Building materials	Lumber and bamboo	51111	
	Cement	51121	
	Plate glass	51131	

	Other building materials	51191	
Chemicals and related products	Paints	51211	
	Dyestuffs and pigments	51221	
	Oil, fats and waxes	51231	
	Explosives	51241	
	Other chemicals and related products	51291	
Minerals and metals	Coal	51311	
	Crude petroleum	51321	
	Gasoline	51322	
	Naphtha	51323	
	Jet fuel oils	51324	
	Kerosene	51325	
	Gas oils	51326	
	Heavy fuel oils	51327	
	Liquefied petroleum gas (LPG)	51328	
	Other petroleum	51329	
	Metallic minerals	51331	
	Non-metallic minerals, except petroleum and coal	51341	
	Crude iron and steel products	51351	
	Primary products of iron and steel	51352	
	Other products of iron and steel	51359	
	Non-ferrous metals	51361	
Non-ferrous metal products	51362		
Recovered materials	Empty bottles, cans and other containers	51411	
	Iron scrap	51421	
	Non-ferrous metal scrap	51431	
	Waste paper	51441	
	Textile waste	51491	
	Other recovered materials	51499	
General machinery and equipment	Machinery and equipment for agricultural use	52111	
	Machinery and equipment for construction and mining	52121	
	Metalworking machinery and equipment	52131	
	Office machines	52141	
	General internal combustion engines	52191	
	Textile machinery and equipment	52192	
	Pumps and compressors	52193	
	Sewing machines	52194	
	Other general machinery and equipment	52199	
Motor vehicles	Passenger cars	52211	
	Trucks	52212	
	Motorcycles	52213	
	Other motor vehicles	52219	
	Parts and accessories for motor vehicles	52221	
Electrical machinery equipment and supplies	Electrical household appliances	52311	
	Electrical machinery, apparatus, appliances and supplies, except electrical household appliances	52321	
Miscellaneous machinery, equipment and supplies	Bicycles	52911	
	Other transportation equipment, except motor vehicles	52919	

	Camera	52921	
	Watches and clocks	52922	
	Other precision instruments	52929	
	Medical instruments and apparatus, including dental instruments and apparatus	52931	
Furniture, fixtures and house furnishings	Furniture and fixtures	53111	
	Kitchenware ("aramono")	53121	
	"Tatami" mats and other mats	53131	
	Textile for interior decoration	53141	
	Glassware	53151	
	Chinaware	53152	
	Other house furnishings	53191	
Drugs and toiletries	Drugs	53211	
	Surgical goods	53221	
	Toiletries except soap	53231	
	Soap	53232	
	Synthetic detergent	53241	
Other products, not elsewhere classified	Paper	53911	
	Paper products	53912	
	Hardware	53921	
	Firewood and charcoal	53931	
	Fertilizers and feeds	53941	
	Sporting goods	53951	
	Amusement goods and toys	53952	
	Tobacco products	53961	
	Precious metal products, including jewelry	53971	
	Books and magazines	53991	
	Tanned leather	53992	
	Other products, not elsewhere classified	53999	
	Total wholesale		

Retail

— List the retail amounts that are part of the Total Sales During the Year —

Name of product		Classification No.	10,000 yen	
Dry goods, apparel and apparel accessories	Dry goods and cloth	55111		
	Bedding	55121		
	Men's clothing (manufacturer-sellers)	55211		
	Men's clothing (except manufacturer-sellers)	55211		
	Women's and children's clothing	55311		
	Shoes	55411		
	Japanese style footwear	55421		
	Bags and small cases ("fukuromono")	55911		
	Underwear	55921		
	Haberdashery, accessory and notions, except precious metal products and jewelry	55922		
	Other apparel and apparel accessories	55991		
	Food and beverages	Liquors	56211	
		Meat	56311	
Eggs and poultry		56321		
Fresh fish		56411		
Cured food		56511		
Vegetables		56611		
Fruits		56621		
Candy, confectionery and nuts (manufacturer-sellers)		56711		
Candy, confectionery and nuts (except manufacturer-sellers)		56721		
Bakery products (manufacturer-sellers)		56731		
Bakery products (except manufacturer-sellers)		56741		
Rice		56811		
Milk		56911		
Delicatessen		56921		
Tea		56931		
Processed food ("tofu", "kamaboko", etc.) (manufacturer-sellers)		56941		
Processed food ("tofu", "kamaboko", etc. (except manufacturer-sellers)		56951		
Other food and beverages		56991		
Motor vehicles and bicycles		New passenger cars	57111	
		New trucks	57112	
	Used passenger cars	57121		
	Used trucks	57122		
	Parts and accessories for motor vehicles	57131		
	Motorcycles	57141		
	Bicycles	57211		

