

(Confidential)

Designated Statistics No. 23 2002 Questionnaire of the Census of Commerce

June 1, 2002

* This survey is being conducted for each store (establishment). Please only fill out the form in regards to your own store (establishment).
* For those questions which you are required to choose a number, circle the number for the answer which applies to your store (establishment).

Table with 4 columns: Prefecture Code, Municipality Code, Enumeration district Code, Establishment Code

Table with 2 columns: Cho, zsa code, *Industrial classification

1. Name and telephone number of establishment
2. Location of establishment
3. Legal status, amount of paid-up capital or investment
4. Distinction between head office and/or branch, locations and telephone no. of head office

5. Opening year of establishment
1. Before 1944 2. 1920-1954 3. 1955-1964 4. 1965-1974 5. 1975-1984 6. 1985-1994
7. 1995-1997 8. 1998 9. 1999 10. 2000 11. 2001 12. 2002

6. Number of employees
6-1 Number of employees (persons)
6-2 Total number of hours worked by part-timers divided by eight

7. Annual sales of goods
7-1 Total annual sales of goods (consumption tax included)
7-2 Other income (consumption tax included)

Table with 3 columns: Commodity Name, Classification No., Unit: 10,000yen
Breakdown of other income table with 2 columns: Income related to sales of goods, %

Remarks:

8. Proportion of annual sales of goods by sales method
(1) Cash sales (2) Credit sales (3) Other credit sales Total

9. Value of goods in stock
(1) Indicate value of goods owned as of the end of March 2002.
(2) For manufactured retail goods, include the raw materials and semi-manufactured goods.

Only retail establishments need to fill out items No.10 to No.15..

10. Proportion of retail sales of goods (annual sales) by sales type
1. Over-the-counter sales 2. Door-to-door sales 3. Mail order and catalogue sales 4. Sales by vending machines 5. Others Total

11. Adoption of self-service system or not
1. Adopting (over 50% of the sales floor area) 2. Not adopting

12. Sales floor space
(1) Use square meter units. (2) Round numbers to the nearest decimal point.

13. Business hours
1. Opening and Closing Time (Opening time) (Closing time)
2. 24-hours operation

14. Availability and capacity of parking space for customers
1. There is own parking space for customers 2. There is parking space for common shared with other establishment 3. There is no parking space

15. Affiliation of chain store system or not
1. Member of a franchise chain 2. Member of a voluntary chain 3. Other than 1 and 2

Only incorporated establishment (company, limited company, limited partnership, unlimited partnership) are required to answer the following questions. (Individuals are not required to do so.)

16. Proportion of annual purchase of goods, by supplier
(1) Transfer between head office and branches (2) Manufacturing in your own establishment (3) Parent company (4) Others (5) Wholesalers and others (6) Overseas (direct import) Total

17. Proportion of annual wholesales by purchaser
(1) Transfer between head office and (2) Wholesalers (3) Retailers (4) Users for industry and others (5) Overseas (direct export) Total

Only single establishment and head offices are required to answer the following questions. (Branches are not required to do so.)

18. Number of establishments for whole enterprise.
18-1 Business classification of the whole enterprise
18-2 Number of commercial establishments

18-3 Number of employees
Fill out the number of employees as of June 1, 2002 (total of regular employees and paid executives).

18-4 Annual purchase of goods
Fill out the amount of goods purchased during April 2001 to March 2002.

18-5 Annual sales of goods (consumption tax included)
(1) Fill out the amount of sales during April 2001 to March 2002.
(2) Excludes transfers between the head office and branches.

18-6 Practicing or non-practicing of electronic commerce, and its proportion in annual purchase of goods and annual sales of goods.
1. Practicing Percentage of electronic commerce in annual purchase of goods: %
Percentage of electronic commerce in annual sales of goods: %
2. Not practicing

Notes:

- This is a designated statistical survey based on the Statistics Law (Law No. 18, 1947) of which every store establishment has the obligation to respond.
 - This survey will only be used for statistical purposes. The law strictly prohibits those involved in giving this survey, from disclosing any information in regards to the responses.
 - Please submit this questionnaire to a enumerator. The questionnaire will be sent to the Ministry of Economy, Trade and Industry and stored safely.
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- Please refer to the attached "How to fill in the survey form" on filing in the form.
 - Please do not fill in the ○ and * columns.

sample