AppendixA. Specimen of Questionnaire A

CONFIDENTIAL Designated Statistics No. 2

Please answer the questions frankly, since the information you give on the questionnaire will be used only for compiling statistics. It will never be used for other purposes.

Statistics Bureau
Management and Coordination Agency

1986 Establishment Census
Questionnaire A
(For privately owned)
July 1, 1986

City, ward, town or village code	
Fundamental enumeration district number	
Establishment number	Transfer

	Industrial classification
Establishment	
Enterprise	

• For the pre-coded column, please encircle the applicable code.

Kana 1 Name of establishment and Telephone number (Enter the official name)		Telephone number (a key number) ( )
2 Location of establishment	entered by the enumerator	(Name of the building Floor number)
3 Legal organization	1 Individual proprietorship; 2 Joint-stock company; 3 Limited company; 4 Limited or unlimited partnership, mutual insurance; 5 Foreign company; 6 Corporation excluding company; 7 Unincorporated association	
4 Head or branch office	1 Single-unit establishment (An establishment without any branch-offices); 2 Head office; 3 Branch office	
5 Opening year of establishment	01 1954 or before; 02 1955~1964; 03 1965~1974; 04 1975~1979; 05 1980; 06 1981; 07 1982; 08 1983; 09 1984; 10 1985; 11 1986	

This section to be entered by the enumerator

Type of establishment
1 Shop or eating place
2 Office
3 Business outlet
4 Factory, workshop or mining station
5 Private ware house or oil depository
6 Establishment having outlook of ordinary dwelling house
7 Others (hotel, hospital, shrine, school etc.)

6 Kind of business activities of establishment and Type of operation
• As for the kind of business activities of establishment, please refer to the attached examples.
• If the establishment runs two or more kind of business, write the main business. (Method of decision the main business)
• One with the largest sales or revenue for the past year.
• In other cases, one with the largest number of persons engaged or the largest size of equipments.

(1) Kind of business activities of establishment

About "(1)" business, enter the name of main products, goods or kinds of business in order of importance
1
2
3

(2) Type of operation

< Manufacturing and or processing
11 Mainly producing according to expected sales
12 Mainly producing according to orders from others
13 Mainly processing raw materials supplied by others
14 Mainly manufacturing and retailing products

Selling >
15 Mainly retaile trade
16 Mainly wholesailing goods of its own enterprise
17 Mainly wholesailing goods of other enterprises

< Construction >
21 Conducting work such as carpentering, plastering, scaffolding, painting, and electrical engineering
22 Mainly engaging in civil engineering (80% and over)
23 Mainly building (80% and over)
24 Engaging in both civil engineering and building (less than 80%, respectively)

7 Number of persons engaged in the establishment
• Enter the number of persons engaged for the establishment as of July 1, 1986.

	(1) Individual proprietor (persons)	(2) Family workers (persons)	(3) Salaried managers or directors (persons)	(4) regular employees (persons)	(5) Temporary or daily employees (persons)	(6) Total sum of 1 to 5 (persons)
Male						
Female						
Total						

Name of respondent

Tel. (Extension)

To be completed only by Joint-stock company, Limited company and Limited or unlimited partnership and mutual insurance company

8 Company
To be completed only by Joint-stock company, Limited company and Limited or unlimited partnership and mutual insurance company, concerning the item of the legal organization.

If a single-unit establishment fill in "(1) Amount of capital or funds" only.

If a head office fill in (1), (2), (3) and (4).

If a branch office fill in (5) and (6).

(1) Amount of capital or funds	01 under 1mil.yen	02 1mil.yen ~ under 2mil.yen	03 2mil.yen ~ under 5mil.yen	04 5mil.yen ~ under 10mil.yen	05 10mil.yen ~ under 30mil.yen	06 30mil.yen ~ under 50mil.yen	07 50mil.yen ~ under 100mil.yen	08 100mil.yen ~ under 1bil.yen	09 1bil.yen ~ under 5bil.yen	10 5bil.yen or more	
(2) Number of regular employees of the company • Regular employees of the company including branch offices.	01 under 4 persons	02 5 ~ 9	03 10 ~ 19	04 20 ~ 29	05 30 ~ 49	06 50 ~ 99	07 100 ~ 299	08 300 ~ 999	09 1000 ~ 1999	10 2000 ~ 4999	11 5000 persons or more
(3) Kind of main business or industry of the company on the whole											
(4) Number of branch offices • Including warehouses, dormitories etc. which persons engaged be employ in.	(a place)										
Kana (5) Name of head office (Enter the official name)											Telephone number (a key number) ( )
(6) Location of head office	to do fu ken										(Name of the building)

City, ward, town or village code	
Machi aza code	

Sample